



Leicester
City Council

Minutes of the Meeting of the
RESOURCES AND CORPORATE ISSUES SCRUTINY COMMITTEE

Held: THURSDAY, 16 NOVEMBER 2006 at 5.00pm

P R E S E N T :

Councillor Willmott - Chair
Councillor Renold – Liberal Democrat Spokesperson
Councillor Johnson – Conservative Spokesperson
Councillor Fitch – Focus Team Spokesperson

Councillor Connelly (for J Blackmore) Councillor Hunt
Councillor Karim Councillor Kitterick
Councillor Porter

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**46. SCRUTINY RESEARCH PROJECT: EXECUTIVE BRIEFING NOTE FOR
SCRUTINY REPORTS**

The Policy Officer to the Committee submitted a report on the findings of the research on the presentation of four Executive Briefing Notes for Scrutiny reports on 14 September 2006.

Members of the Committee commented that current report format was supposed to provide a covering summary, and it was felt that this wasn't happening. Therefore it was moved by Councillor Willmott and Seconded by Councillor Johnson that Cabinet and all Scrutiny Committees be recommended to consider amending the existing report format be amended to remove the summary report at the front because it was not serving its purpose and that on future reports, a feedback section is attached at the rear for Councillors to give feedback to report authors. This was agreed.

RESOLVED:

that Cabinet and all Scrutiny Committees be recommended to consider amending the existing report format to remove the summary report at the front because it did not serve its purpose and that on future reports a feedback section be attached to the rear for Councillors to give feedback to report authors.